

**BOARD OF  
ASSESSORS  
MEETING  
MINUTES**

**August 12, 2015**

**Town Hall 1 Main St., Upton, MA 01568**

**Chairman James Earl, Assessor Kelly McElreath, Department  
Coordinator, Tracey Tardy**

1 The meeting, located at 1 Main St Upton MA, Ground floor conference room, was called to order by  
2 Assessor Earl @ 4:00 p.m.

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4 Attendees: Assessor James Earl, Assessor Kelly McElreath and Department Coordinator Tracey Tardy

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6 Motion was made by Assessor McElreath to accept the agenda as stated. Second: by Chairman Earl,  
7 majority vote by the Board.

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9 Motion to approve meeting minutes from July 22, 2015 by Assessor McElreath, Second: by Chairman  
10 Earl, majority vote by the Board.

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12 Mail was reviewed and initialed by the Assessors

13  
14 Vouchers were approved

15  
16 Motor vehicle abatement applications and certificates were approved.

17  
18 June permits were reviewed

19  
20 June deeds were approved

21  
22 Discussion took place regarding the RFP that will be needed this year for FY17-19 for the certification  
23 and interim years with a notation that if contract accepted it may need to be adjusted if the state changes  
24 from 3 to 5 year cycle for certification. Assessor McElreath requested that a copy of the last RFP for  
25 certification be sent to both Board members for review before moving forward with the RFP process and  
26 it can be reviewed at the next meeting.

27  
28 No decision was made for the address change for Jane Whitney's parcel 19-23 as the Fire Chief will need  
29 to check out the property and find the best solution for the number of the road as Russell court does not  
30 exist in the town for emergency purposes and will need review.

31  
32 An abutters list for 29 Warren St was certified.

33  
34 Discussion took place with regards to the MCI settlement. At the last meeting the Board voted to accept  
35 the settlement pending information from the Town Accountant as to how to move forward if the  
36 settlement was not broken down by each fiscal year. The Department Coordinator contacted the  
37 Accountant and the Lawyer representing MCI. The Lawyer sent a letter stating if FY 2008-2009 were  
38 settled splitting the \$1500 between the 2 years they would withdraw the remaining year's outstanding  
39 cases FY2004-2015. The Accountant agreed with that as we do have the overlay dollars to cover those  
40 years. The abatements will be processed per agreement with no interest paid.

41  
42 Assessor McElreath requested the Department Coordinator contact the state to see when the next 101  
43 course will be offered so she can sign up to take it.

44

45 Motion made by Assessor McElreath to send Chairman Earl to attend the Sept 17<sup>th</sup> WCAA meeting  
46 regarding negotiations for ATB, cell tower valuations, High performance homes and LA# macros.  
47 Second: by Chairman Earl, majority vote by the Board.

48

49 Next meeting will be scheduled for August 26<sup>th</sup>, 2015

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51 The meeting was adjourned @ 4:38 p.m.

52

53 Respectfully Submitted,

54

55 Tracey Tardy, Department Coordinator